



Board of Directors Meeting of the Unified Forensic Lab

April 26, 2023 Agenda

1pm-3pm

**The meeting will be at the UFL**

**8555 Double Helix Court**

**Englewood, CO 80112**

**Members**

<b>DC Sheriff Darren Weekly (V) – Vice Chair</b>	<b>AC Sheriff Tyler Brown (V) - Secretary</b>	<b>Aurora Interim Chief Art Acevedo (V) – Chair</b>	<b>18<sup>th</sup> Jud. District Attorney John Kellner (V)</b>
<b>Alternate Bureau Chief Mike McIntosh</b>	<b>Alternate Capt. Laurie Halaba</b>	<b>Alternate Dep. Chief Mark Hildebrand</b>	<b>Chief Dep. Tom Byrnes</b>
<b>Aurora -Mayor Mike Coffman, (V)</b>	<b>AC Commissioner Jeff Baker, (V)</b>	<b>DC Commissioner Lora Thomas, (V)</b>	<b>Acting Lab Director Lt. Phil Rathbun (NV)</b>

- 1) **Call to order** – Chief Acevedo
- 2) **Introduction of Acting Director**
  - a) Lt. Phil Rathbun
- 3) **Roll call / Confirm Quorum** – Chief Acevedo
- 4) **Any Issues for Executive Session**
- 5) **Reopen Meeting**
- 6) **Approval of minutes from last meeting (1/25/2023)** – Chief Acevedo
- 7) **Open ongoing items:**
  - Presentation of NIBIN Review – Michelle Crawford
  - Statistics/Status of Units / Examinations – Lt. Rathbun
  - Vacancies / Hiring /Training updates – Lt. Rathbun and Department heads
  - Change of Legal Counsel for UFL – Lt. Rathbun
  - UFL Name Change Updates – Lt. Rathbun

**(7) Old Business:**

- 2022 Budget Closure – John Schneebeck
- Update on Accreditation – March 2023
- Update on contracting with Ron Smith & Associates to reduce LP backlog – Lt. Rathbun
- Purchase approval for Alternate Light Source for Latent Print Unit
- Advisal of Meetings on Lab Website – Lt. Rathbun

**(6) New Business:**

- DNA Grant Submissions
- DNA Request for Additional Analysts
- Process Efficiency Updates
- Lab outreach and Agency Trainings
- DNA accomplishments with ongoing ATM/Burg/MVT Cases
- Firearms Examiner International Recognition

**(8) Adjournment – Next Meeting – July 26, 2023 / 1:00 – 3:00 pm @ UFL**